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Federal Democratic Republic of Ethiopia  
Federal Urban Job Creation and Food Security Agency

\*TC 1/27-3/12  
Ref. No.  
ተገ 16/07/20  
Date

Mr. Gizachew Sisay  
Team Leader, Inclusive Growth & Sustainable Development  
United Nations Development Program (UNDP)  
Country Office – Ethiopia

Re: Expenditure Report – FR and Request for Advance

As per the annual work plan, Entrepreneurship Development Center (EDC) has been implementing a number of activities. Attached is the FACE report which shows the actual expenditure utilized in the 2<sup>nd</sup> Quarter of 2020 amounting to USD 96,394.28 and advance request of 3<sup>rd</sup> quarter of 2020 amounting to USD 200,800.00 (Two hundred thousand eight hundred USD).

Regards,

  
Gebremeskel Challa Motalo  
Director General



UN Agency: **UNDP**

Date: 15/07/2020 12:00:00 AM

**Funding Authorization and Certificate of Expenditures**

Country: Ethiopia

Programme Code & Title: Enterperanership Development Center (EDC)-II

Responsible officer (s) Gebremeskel Chala

Implementing Institution: FeUJC&FSA

Federal & Regional

Currency: **USD**

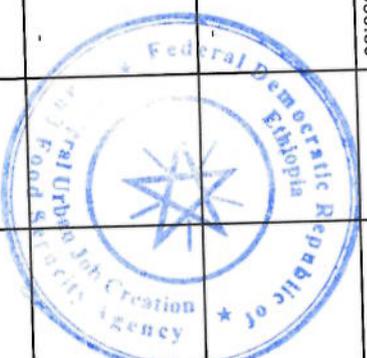
**Type of Request:**

- Direct Cash Transfer (DCT)
- Reimbursement
- Direct Payment

**REPORTING**

**REQUESTS / AUTHORIZATIONS**

Activity Description from AWP with Duration (01/01/2020 to 30/06/2020)	Coding for UNDP		Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance D=A-C	New Request Period & Amount July - Sept. 2020	Authorized Amount	Outstanding	
	Account	Fund							Amount	Authorized Amount
<b>Action 1.1.1</b> Deployment of EDC Staff (Salary and benefit) (Including IT specialist for establishing online platforms and establishing database)			18,526.77	23,874.91		(5,348.14)	74,800.00			
<b>Action 1.1.2</b> EDC (HOs) office rent, running costs for regional coordination offices; maintenance and communications			10,638.65	10,577.00		61.65	5,000.00			
<b>Action 1.1.3</b> Provision of technical supports in the establishment of new EDC Coordination Offices (EDC office@ Somali Region)			1,773.11	1,212.35		560.76	1,000.00			
<b>Action 1.1.4</b> Procurement of equipment and office supplies			3,546.22	5,102.92		(1,556.70)	4,000.00			
<b>Action 1.1.5</b> Organization of targeted capacity development training for 3 EDC staff and Key EDC staff participation in international workshops and conferences			1,970.12	5,557.95		(3,587.83)				
<b>Action 1.1.6.</b> Organizing 2 biannual review meeting; and 2 monthly regional management meeting; and visit with regional offices (existing and new)			1,046.63	892.98		153.64				
<b>Action 1.1.7</b> Organization of retreat for members of steering committee and key staff										



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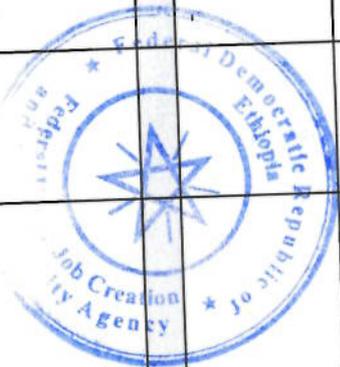
<p><b>Action 1.1.8.</b> Organize top-notch communications/PR team; launch entrepreneurship/EDC promotion shows on TV/Radio/printed media; showcase EDC along with promising sectoral businesses; and relaunch/launch a newsletter &amp; magazine on entrepreneurship</p>			1,477.59	1,298.20		179.39			
<p><b>Action 1.2.1.</b> Provision of technical support for strengthening 5 existing COEEs and to establish 5 new COEEs in universities</p>			1,477.62	-		1,477.62	-		
<p><b>Action 1.2.2.</b> Launch innovative business idea competitions in 10 Universities (provide online training and one to one BDS support for winners)</p>			7,379.52	2,597.59		4,781.93	2,000.00		
<p><b>Action 1.3.1.</b> Develop sustainability strategy and business model for EDC (Develop program document (2020-2025), and follow and manage sustainability of EDC)</p>			8,865.54	-		8,865.54	20,000.00		
<p><b>Action 1.3.2.</b> Provision of 3 sessions of capacity building training to employees and management staff of government and private institutions (120 trainees - 30% women)</p>			4,925.30	4,925.30		0.00	-		
<p><b>Action 1.4.1.</b> Organize policy dialog forums and stakeholders' engagement events (1 national entrepreneurs; 2 regional entrepreneurs forums;</p>			2,462.65	1,000.00		1,462.65	-		
<p><b>Action 1.4.2.</b> Outreach to international and continental donors and strategic partners and for new and impactful initiatives and interventions</p>			1,477.59	1,477.59		0.00	-		
<p><b>Action 1.4.3.</b> Organize key decision makers meeting to discuss EDC's future and way forward/Conduct awareness creation campaign during the celebration of annual global entrepreneurship week (GEW) and recognize entrepreneurs of the year)</p>			2,462.65	-		2,462.65	-		
<p><b>Action 1.4.4.</b> Conduct awareness creation campaign during the celebration of annual global entrepreneurship week (GEW) and recognize entrepreneurs of the year</p>				-		-	5,000.00		



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<p><b>Action 1.4.5</b> Organize Ethio-spur business plan competition (final event to conclude the 2020 Ethio-spur business plan competition) and start the 2020 business plan competition.</p>		4,925.30			4,925.30			
<p><b>Action 1.5.1</b> Launch entrepreneurship/EDC shows on TV/Radio/printed media</p>						2,000.00		
<p><b>Action 1.5.2</b> Use EDC website/social media platforms to promote (profile and publicize) Covid-19 resilient enterprise and those producing Covid-19 related products/services, use social media tools/client networks to get directly to clients, disseminate international best practice on Covid-19 adaptation</p>						1,000.00		
<p><b>Action 1.5.3</b> Develop manual and business survival (both in writing and audio in multiple languages), including short video clips from trainers and BDS advisors on strategies/tools-taking Covid-19 as a learning opportunity to address the chronic attrition of MSMEs</p>						3,000.00		
<p><b>Action 1.5.4</b> Showcase EDC along with promising sectoral businesses; and relaunch/launch a newsletter &amp; magazine on entrepreneurship</p>						3,000.00		
<p><b>Action 1.6.1</b> Establish online platform for delivering customized trainings</p>						3,000.00		
<p><b>Action 1.6.2</b> Develop well organized Database @EDC-MIS system to track and monitor EDC clients</p>						5,000.00		
<p><b>1.6.3</b> Start the development of a nationwide MSMEs database- start the design and data collection of the system on this phase and will be further expanded/upgraded</p>								
<p><b>Action 2.1.1:</b> Provision of Entrepreneurship Training Workshop (ETW) (8 sessions) by selecting high growth high impact enterprises (60% youth; 40% women)</p>		4,297.23		6,893.62	(2,596.39)			
<p><b>Action 2.1.2:</b> Provision of training for Low Literacy Entrepreneurs (60% youth; 40% women)</p>		2,793.98		2,793.98				



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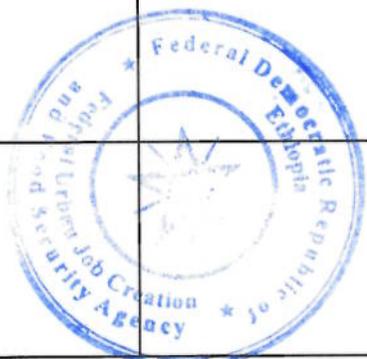
<b>Action 2.1.3:</b> Provision of of Women Entrepreneurship Training				985.06	985.06														
<b>Action 2.1.4:</b> Provision of Youth Entrepreneurship Training (40% women)				1,723.86	1,723.86					(0.00)									
<b>Action 2.1.5:</b> Provision of of Rural Entrepreneurship Training (60% youth; 40% women)				985.06	985.06														
<b>Action 2.2.1:</b> Organize a certification session for 5 trainers (40% women) (Organize TOT for 50 trainers( 30%women))				4,432.77	3,385.54					1,047.23									
<b>Action 2.2.2:</b> Provision of a sessions of Business Development Advisers Training (40% women)				4,432.80	2,200.00					2,232.80									
<b>Action 2.3.1:</b> Provision of employment enhancement training to youth in university through Center of Excellence for Entrepreneurship (60% youth; 40% women)				-	-					-									
<b>Action 2.3.2:</b> Provision of productivity enhancement skill training to employees in the private sector (mainly industrial and agro industry parks) (60% youth; 40% women)				1,477.59	-					1,477.59									
<b>Action 2.4.1:</b> Providing instructional design training for selected trainers				-	-					-									
<b>Action 2.4.2:</b> enroll staff(3) in Accelerated talent Development calss/certification and subscribe to strategic corporate training packages (HBR and the like)				-	-					-									
<b>Action 2.4.3:</b> Commission developmen of innovative training packages/ models of business skills/soft skills				-	-					-									
<b>Action 2.5.1:</b> Organize training review meeting at national and regional levels (Develop online training packages for delivering customized trainings)				985.06	554.97					430.09									
<b>Action 2.5.2:</b> Conduct quarterly M&E surveys to assess the impact of training and operationalize database system (Provide training using the online platform)				1,477.59	1,000.00					477.59									



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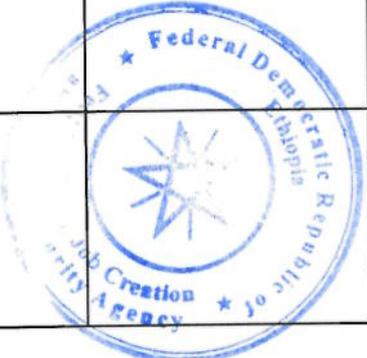
<b>Action 2.6.1.</b> Organize training review meeting at national and regional levels																			
<b>Action 2.6.2.</b> Organize annual master trainers' national forum																			
<b>Action 2.6.3.</b> Conduct Periodic M&E surveys to assess the impact of training and operationalize database system																			
<b>Action 3.1.1.</b> Provision of Group BDS to high impact high growth existing and start up entrepreneurs (60% youth, 40% women)				1,970.12	6,656.63	(4,686.51)		-											
<b>Action 3.1.2.</b> Provision of One to one BDS to 400 high impact high growth existing and start up enterprises (60% youth, 40% women)				1,182.07	4,398.48	(3,216.41)		10,000.00											
<b>Action 3.1.3.</b> Organize Executive Mentorship and Seminar Program to 600 entrepreneurs (60% youth; 40% women)				1,477.59	2,114.46	(636.87)		-											
<b>Action 3.2.1:</b> Organize market linkages (Bazar/Exhibition for EDC clients and open to others ( Incubate innovative start-ups: select top five glorious competition /process/incubate five @ HQ and two at the regional offices) with priority for digital- heavy businesses,)				-	-	-		10,000.00											
<b>Action 3.2.2:</b> Facilitating and supporting MSMEs to get market linkages by developing linkages with large enterprises and by facilitating their participations in exhibitions, trade fairs, and bazaars (Organize stakeholders to provide seed money and to pay stipend to founders)				492.53	-	492.53		1,000.00											
<b>Action 3.3.1.</b> Conduct quarterly M & E surveys to assess the impact of BDS (Organize market linkages (Bazar/Exhibition for EDC clients and open to others)- during the GEW event)				1,723.86	1,723.86	(0.00)		-											

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<p><b>Action 3.3.2</b> Organization of regional BDS Forums (Facilitate(Business to Business) market linkages through linking clients on social media platforms/apps to trade with each other (B2B)</p>			985.06			985.06	2,000.00		
<p><b>Action 3.3.3</b> Organize clients' experiences sharing events (Facilitating and supporting MSMEs to get market linkages by developing linkages with large enterprises and by facilitating their participations in exhibitions, trade fairs, and bazaars )</p>			2,462.65	1,462.00		1,000.65			
<p><b>Action 3.3.4</b> Develop MIS system/ Database to compile and track trainees and BDS clients profile and organize baseline/monitoring data</p>			1,477.59	-		1,477.59	-		
<p><b>Action 3.3.5</b> Conduct program evaluation of the EDP</p>			7,387.95	-		7,387.95	-		
<p><b>Action 3.4.1.</b> Conduct quarterly M&amp; E surveys and do assessment on the impact of BDS</p>			-	-			1,000.00		
<p><b>Action 3.4.2.</b>Organization of regional BDS Forums</p>			-	-			-		
<p><b>Action 3.4.3.</b> Organization of entrepreneurship forum- clients' experience sharing (televised)</p>			-	-			-		
<p><b>Action 3.4.4.</b> Conduct program evaluationof the EDP</p>			-	-			15,000.00		
<p><b>Action 4.1.1:</b> Conducting outreach to heads of financial institutions to facilitate discussions on access to finance for entrepreneurs and to have them sponsor core EDC services (Advocacy for MSMEs calling for new policy interventions informed by the need of MSMEs and for enabling policy environment)</p>			847.15	-		847.15	1,000.00		
<p><b>Action 4.1.2:</b> Strengthen partnership with 10 MFIs to facilitate access to finance for entrepreneurs (Develop recovery plan: a multi-stakeholder approach where access to finance being the core of te recovery pain)</p>			985.06	500.00		485.06	4,000.00		



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Action 4.1.3. Partner with two angel investors network to facilitate access to finance for entrepreneurs (Negotiate with IMF/FIS on behalf of distressed MSMEs for temporal/lasting relief-outreach to partners and head of financial institutions to facilitate access to finance for entrepreneurs)			1,477.59	500.00	977.59	1,000.00		
Action 4.1.4. Form "Access to Finance" Team and facilitate access to finance for 150 entrepreneurs (Strengthen partnership with 10 MFIS to facilitate access to finance for entrepreneurs)						1,000.00		
Action 4.1.5. Partner with two angel investors network to facilitate access to finance for entrepreneurs- attend global forum at least one								
Action 4.1.6. Form "Access to Finance" Team and facilitate access to finance for 150 entrepreneurs						7,000.00		
<b>Total</b>			<b>119,015.47</b>	<b>96,394.28</b>	<b>22,621.19</b>	<b>200,800.00</b>		

\* The undersigned authorized officer of the above-Mentioned implementing institution hereby certifies that:

\* The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made

\* The progress report for the activities stated herein has been submitted.

15/7/2020 12:00:00 AM

Signature:



**Gebremeskel Chala**  
**Director General**

Title: Director General

Notes:- Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart

**FOR UNDERSIGNED ONLY:**

Approved by	
Signature:	<i>Gizachew</i>
Name:	Gizachew Siyay
Title:	Team Leader
Date:	21-Jul-2020